



PERSONNEL CABINET

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Erwin Roberts
Secretary

MEMORANDUM

Personnel Memo 05-07

TO: Cabinet Secretaries
Agency Heads
Personnel Executives

FROM: 
Erwin Roberts, Secretary

DATE: Monday, May 16, 2005

RE: Retirement Seminars

The Kentucky Retirement Systems periodically conducts seminars for employees interested in planning their retirement from state government. The Kentucky Retirement Systems will notify employees individually of the meeting times and locations. Attached is a schedule of the seminars for planning purposes.

Employees with 20 years or more service as of December 31, 2005 (not including purchased air time) who want details of the retirement benefits available to them may attend one of the seminars without being charged annual or compensatory leave. In addition, employees who will meet the criteria for retirement within the next year should be allowed this same opportunity.

Interested employees, not covered by the policy in the above paragraph, may use either annual or compensatory leave to attend with prior approval of their supervisors.

If you have any questions about the schedule please contact the Kentucky Retirement Systems at (502) 564-4646.

ER/ao

Attachment

2005 Pre-Retirement Education Programs (PREP)

Friday, June 24	Gateway Community & Technical College
Friday, July 15	West Kentucky Community & Technical College
Thursday, July 21	Frankfort Convention Center
Thursday, July 28	Hazard Community & Technical Center
Thursday, August 4	The Carroll Knicely Conference Center